

Chris E LeVan

From: Julio Lara <j.lara@miltontownship.net>
Sent: Tuesday, August 6, 2024 4:09 PM
To: Chris E LeVan
Cc: John Monino
Subject: RE: Credit Card Late Fees

Hi Chris,

Based on my understanding of the thinking of the Board of Trustees, they want to review expenditures being made by the Township. I was told not to pay certain bills even if it means incurring a late fee. The reason being, there has to be a system of checks and balances where expenditures pass through a review process. The reason certain credit card statements are past due is because the last ones arrived after the last monthly Trustee meeting. As a result, the past due credit card statements will be reviewed with the current credit card statements.

Hopefully, this helps explain the reason for late fees on certain credit card statements.

Thank you,

Julio Lara
Accounting Department

Milton Township
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From: Chris E LeVan <clevan@miltonassessor.com>
Sent: Tuesday, August 6, 2024 4:00 PM
To: Julio Lara <j.lara@miltontownship.net>
Cc: John Monino <j.monino@miltontownship.net>
Subject: Credit Card Late Fees

August 6, 2024

Julio,

I am writing to inquire about an issue we have encountered with our recent credit card statement.

Upon reviewing our latest credit card bill, I noticed we have been charged with late fees yet again. I have been informed these late fees are being attributed to our previous accountant. However, it has been approximately six months since the former accountant, with whom we never experienced late fees, left our company. Therefore, this explanation is no longer valid.

As timely payments are crucial for managing public funds and maintaining our financial health, I am concerned about these additional charges. To the best of my knowledge, we have consistently made our payments within the stipulated deadlines.

Could you please provide an explanation for these late fees?

Thank you very much for your attention to this matter.

Sincerely,

Chris E. LeVan, CIAO

Milton Township Assessor



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